

# W91248-06-Q-0086

Combined Synopsis/Solicitation for Geographic Information System (GIS) Management Support

Classification Code: R408 Professional Services Program Management Support

Closing Date: 20 September 2006; 10:00 AM CST

Restrictions: This is a combined synopsis/solicitation for Geographic Information System (GIS) Management Support-Commercial Items prepared in accordance with the format in Subpart 12.6, as supplemented with additional information included in this notice. This announcement constitutes the only solicitation; quotes are being requested and a written solicitation will not be issued. Solicitation Number W91248-06-Q-0086 is issued as a Request for Quotation (RFQ). The solicitation document and incorporated provisions and clauses are those in effect through Federal Acquisition Circular 2005-06, dated 08 June 05. NAICS is 541370; business size is \$4.5 Million; acquisition is 100% set-aside for Service Disabled Veteran Owned Small Business.

Description of Items Requested: Base Period, Period of Performance: 1 October 2006 to 30 September 2007, Line Item 0001, GIS/ Management Support Specialists, 2000 Hours; Line Item 0002 Other Direct Costs (Must be Supported by Receipts/Invoices and must be prior Approved by the Government) submit as \$1,500.00 Standard Cost Amount. First Option Period, Period of Performance: 1 October 2007 to 30 September 2008, Line Item 1001, GIS/ Management Support, 2000 hours; Line Item 1002, Other Direct Costs, (Must be Supported by Receipts/Invoices and must be prior Approved by the Government) submit as \$1,500.00 Standard Cost Amount. Second Option Period, Period of Performance: 1 October 2008 to 30 September 2009, Line Item 2001, GIS/Management Support, 2000 Hours, Line Item 2002, Other Direct Cost, (Must be Supported by Receipts/Invoices and must be prior Approved by the Government) submit as \$1,500.00 Standard Cost Amount. Line Item 3001, GIS/Management Support, 2000 Hours, Line Item 3002, Other Direct Cost, (Must be Supported by Receipts/Invoices and must be prior Approved by the Government) submit as \$1,500.00 Standard Cost Amount. Line Item 4001, GIS/Management Support, 2000 Hours, Line Item 4002, Other Direct Cost, (Must be Supported by Receipts/Invoices and must be prior Approved by the Government) submit as \$1,500.00 Standard Cost Amount. Offers are due not later than 20 September 2006, 10:00 AM CST. Offerors should submit an hourly rate for Line Items 0001, 1001, 2001, and submit a cost of \$1,500.00 for Line Items 0002, 1002, 2002 (this cost/price cannot be changed by the offerors). One award will be made to the offeror who submits the lowest priced technically acceptable offer and who is determined to be a responsible contractor. All responsible concerns may submit a quote that will be considered by this agency. It is contemplated that Period of Performance will be one 12-Month Base Period and Two (2) 12-Month Option Periods. The complete Statement of Work is attached to this combined Synopsis/Solicitation and associated documents (example bid sheet) can be downloaded at [doc.campbell.army.mil](http://doc.campbell.army.mil) under subject Solicitation Number. The following provisions and clauses are applicable to this acquisition: 52.212-1, Instructions to Offerors – Commercial (Jan 2005); 52.212-2, Evaluation – Commercial Items (Jan 1999). The following factors will be evaluated: Technical Capability and Price (These factors are of equal importance). Technical Expertise will consist of demonstrating that proposed individual has Technical Expertise as outlined in Statement of Work under Paragraph 3 Requirements. Such technical information shall be submitted at time of closing date with quoted prices. Also, individual must be able to start performance 01 October 2006. 52.212-4, Contract Terms and Conditions – Commercial Items (Oct 2003); 52.212-5, Contract Terms and Conditions Required to Implement Statutes or Executive Orders – Commercial Items (Jan 2006) the following apply under this clause, 52.203-6, Restrictions on Subcontractor Sales to the Government (Jul 1995); 52.219-27 Notice of Total Service- Disabled Veteran-Owned Small Business Set-Aside, 52.219-8, Utilization of Small Business Concerns (May 2004); 52.219-14, Limitations on Subcontracting (Dec 1996); 52.222-3, Convict Labor (June 2003); 52.222-21, Prohibition of Segregated Facilities (Feb 1999); 52.222-26, Equal Opportunity (Apr 2002); 52.222-35, Equal Opportunity for Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans (Dec 2001); 52.222-36, Affirmative Action for Workers with Disabilities (Jun 1998); 52.222-37, Employment Reports on Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans (Dec 2001); 52.225-3, Buy American Act-Free Trade Agreements-

Israeli Trade Act (June 2006); 52.225-13, Restrictions on Certain Foreign Purchases (Feb. 2006); 52.232-33, Payment by Electronic Funds Transfer-Central Contractor Registration (Oct. 2003); 52.212-5, Contract Terms and Conditions Required to Implement Statutes or Executive Orders – Commercial Items (Jan 2006) (DEVIATION); 252.212-7001, Contract Terms and Conditions Required to Implement Statutes or Executive Orders Applicable to Defense Acquisition of Commercial Items (Jan 2005), the following apply under this clause: 52.203-3 Gratuities (April 1984); 252.205-7000, Provision of Information to Cooperative Agreement Holders (Dec 1991); 252.225-7012, Preference for Certain Domestic Commodities (June 2004). Other applicable clauses are: 52.217-8, Option to Extend Services (Nov 1999); 52.217-9, Option to Extend the Term of the Contract; 52.228-5, Insurance – Work on an Government Installation (Oct 1995), 52.232-18 Availability of Funds (Apr 1984), 252.232-7007, Limitation of Government's Obligation (Aug 1993) fill-in will be completed upon contract award. A completed copy of the provision at 52.212-3, Offeror Representations and Certifications – Commercial Items and 252.212-7000, Offeror Representation and Certification – Commercial Items (Nov 1995) shall be submitted with the quotation. Access the Directorate of Contracting website at <http://doc.campbell.army.mil/> to review the Statement of Work (SOW). Facsimile quotations are acceptable at (270) 798-3987; mailing address is Directorate of Contracting, 13 ½ Street, Building 2176, Fort Campbell, Kentucky, 42223. All contractors must be registered in the Department of Defense Contractor Registration (CCR) database prior to any contract award. Any questions concerning this acquisition can be directed to Eric Choate, (270) 798-7825 or Angela Jacobs (270) 798-0380; [james.e.choate@us.army.mil](mailto:james.e.choate@us.army.mil); [angela.jacobs@us.army.mil](mailto:angela.jacobs@us.army.mil).

**SCOPE OF WORK**  
**GIS Technical support**  
**For DPW Fort Campbell, KY**

1. **Background.** U. S. Army installations throughout the United States are under increasing pressure to maintain automated databases of installation infrastructure. The DPW Geographic Information System Upgrade Program seeks to ensure that Fort Campbell achieves, maintains, and monitors up-to-date GIS data on Fort Campbell KY.
2. **Objective.** Provide technical GIS expertise to support the Fort Campbell DPW GIS Program.
3. **Requirements.** The contractor, as an independent contractor, and not as an agent of the Government, shall provide the support necessary to provide technical GIS support and guidance for the following tasks;
  - a. Database Clean Up. The contractor will correct and update information contained in existing GIS databases and GIS related databases. The software tools utilized in the cleanup will include and not be limited to: ArcView 3.X, ArcMap 9.X, MS Access, MS Excel; MS Word; UltraEdit, Microstation 8.X. The support shall be provided throughout the performance period.
  - b. Produce Hardcopy and softcopy GIS map products. The contractor will assist the DPW GIS Coordinator in producing maps as needed by DPW, other Fort Campbell entities and the execution of the DPW GIS Upgrade Program. The support shall be provided throughout the performance period.
  - c. Administrative Support. The contractor will assist the GIS Coordinator in carrying out administrative support functions such as documenting procedures, developing SOPs and developing/maintaining meta-data for GIS databases. The support shall be provided throughout the performance period.
  - d. Collect GIS data. The contractor will utilize GPS technology to collect, verify and maintain GIS information. The support shall be provided throughout the performance period.
4. **Progress Reports/Invoices.** The contractor shall submit monthly contracting officer representative (COR) certified reports to Norfolk District. The monthly reports shall contain an accurate, up-to-date account of all work completed during the month and shall normally be no longer than two typed pages in length.
5. **Staffing.** It is anticipated that one (1) **field technician** will provide the support outlined in this scope of work. The contractor must be experienced with GIS and GPS technology. Be familiar with ArcView 3.X, ArcMap 9.X, MS Access, MS Excel; MS Word; UltraEdit, Microstation 8.X, COTS software. Resume of propose personnel shall state at a minimum “ 2 years working experience in the GIS and GPS technology field” Work experience must be verifiable.
6. **Travel.** The individual conducting the work under this task order is expected to work on-site at Fort Campbell throughout the duration of the task order. Off-site travel is not anticipated at this time to complete the tasks outlined in this scope of work.
7. **Government Furnished Information/Equipment.** Fort Campbell will supply the necessary field equipment, office space, telephone access and computer hardware and software. The Government will not provide Cell Phones, Pagers or other electronic devices which require personnel to enter into monthly or annual service contracts.

**GIS/MANAGEMENT SUPPORT  
SAMPLE BID SHEET  
FORT CAMPBELL, KY**

**BASE PERIOD**

<b><u>ITEM</u></b>	<b><u>UNIT OF ISSUE</u></b>	<b><u>RATE</u></b>	<b><u>AMOUNT</u></b>
<b><u>CLIN 0001</u></b>	<b>2000 HOURS</b>	<b>\$_____</b>	<b>\$_____</b>
<b>CLIN 0002</b>	<b>OTHER DIRECT COSTS</b>		<b><u>\$1,500.00</u></b>
<b><u>TOTAL BASE PERIOD</u></b>			<b>\$_____</b>

**FIRST OPTION PERIOD**

<b><u>CLIN 1001</u></b>	<b>2000 HOURS</b>	<b>\$_____</b>	<b>\$_____</b>
<b>CLIN 1002</b>	<b>OTHER DIRECT COSTS</b>		<b><u>\$1,500.00</u></b>
<b><u>TOTAL FIRST OPTION PERIOD</u></b>			<b>\$_____</b>

**SECOND OPTION PERIOD**

<b><u>CLIN 2001</u></b>	<b>2000 HOURS</b>	<b>\$_____</b>	<b>\$_____</b>
<b>CLIN 2002</b>	<b>OTHER DIRECT COSTS</b>		<b><u>\$1,500.00</u></b>
<b><u>TOTAL SECOND OPTION PERIOD</u></b>			<b>\$_____</b>

**THIRD OPTION PERIOD**

<b><u>CLIN 3001</u></b>	<b>2000 HOURS</b>	<b>\$_____</b>	<b>\$_____</b>
<b>CLIN 3002</b>	<b>OTHER DIRECT COSTS</b>		<b><u>\$1,500.00</u></b>
<b><u>TOTAL THIRD OPTION PERIOD</u></b>			<b>\$_____</b>

**FOURTH OPTION PERIOD**

<b><u>CLIN 4001</u></b>	<b>2000 HOURS</b>	<b>\$_____</b>	<b>\$_____</b>
<b>CLIN 4002</b>	<b>OTHER DIRECT COSTS</b>		<b><u>\$1,500.00</u></b>
<b><u>TOTAL FOURTH OPTION PERIOD</u></b>			<b>\$_____</b>

**TOTAL QUOTE BASE AND FOUR OPTION PERIODS** **\$\_\_\_\_\_**  
=====

**THE PROPOSED CONTRACTING ACTION IS CONTINGENT UPON RECEIVING 2007  
FUNDING FOR THE SPECIFIC PROPOSED ACTION.**